



RESOURCE SHEET 4

Youth Awards Reporting Planning Sheet

Who is the report about?

What is the report about?

Where/when did these events occur?

Key facts/quotes/statistics

Your views/opinions, eg What could be done about this?



RESOURCE SHEET 4 continued

Youth Awards Reporting Article Template

HEADLINE: Consider using a pun, alliteration or rhyme to make your headline stand out.

INTRODUCTION: Briefly sum up what has happened. Remember to grab the reader's attention.

MAIN PARAGRAPHS: Tell the reader what happened in more detail. Remember to use facts, quotes and statistics where relevant.

CONCLUSION: What are your views? What could be done about this?