

DECISIONS OF AIUK'S BOARD MEETING, HELD ON 12 JULY 2014

Appointments of Board members to sub-committees:

1. The Board decided the following appointments to sub-committees:
 - a) Harrison Littler, Hugh Whitby, Tom Sparks and Tom Hedley to serve on the International Issues Sub-Committee;
 - b) Sarah Ward and Rona Keen would serve on the Human Resources Sub-Committee
 - c) Hannah Perry, Ruth Breddal and Eilidh Douglas will serve on the Active Members Sub-Committee
 - d) Richard Cryer, Sarah O' Grady and Cris Burson-Thomas to serve on the Finance Sub-Committee.

2. Appointments of non-Board members to the sub-committees will be made subject to review of all applications by sub-committee chairs, including interviews. The Board will make arrangements for formal appointment.

Appointment of Board members to the Trust

3. Richard Cryer and Sarah O' Grady serve on the AIUK Charitable Trust ex-officio. The Board decided that Tom Hedley would also be appointed to the Trust.

Reports from sub-committees

4. The Board decided that the Active Members Sub-Committee will now be known as the Activism Sub-Committee.

AGM Decisions Implementation

5. The Board approved the July AGM Decisions Implementation Report, subject to the correction of certain typographical errors being corrected before posting on the website (as previously agreed)

Operational Plan

6. The Board approved the Operational Plan 2014-15, though noting the need to improve the way in which objectives are written, in order to better enable the Board to monitor success.

Sub-Committee Development, including Governance Task Force recommendations

7. The Board decided that
 - a) A governance handbook should be developed;
 - b) Develop a Code of Practice, which will be brought to the Board for agreement
 - c) Dates for Sub-Committee meetings will be set by the Sub-Committee Chair, in consultation with the Board Chair and relevant staff;
 - d) A governance calendar should be developed that can be placed on the website
 - e) An agenda planner for the sub-committees and Board, to aid forward planning
 - f) Sub-committee Chairs shall compile an annual report in September each year
 - g) A list shall be maintained detailing what the Board has delegated to sub-committees or asked them to assess
 - h) Use a template to set out sub-committee terms of reference to ensure consistency

8. In the light of a number of GTF recommendations, the Board decided that
 - a) A template should be developed for the Chair's email;
 - b) AIUK email lists, notably the list for the Chair's email, will be reviewed and their purpose specified

- c) Representatives of the Board should attend a minimum of one representative forum meeting per year and each of the regional conferences
- d) Recommendations concerning terms of reference would be addressed through the Code of Practice to be developed for sub-committees (see Decision 8)
- e) Recommendations concerning the activist representative bodies should be explored further by the Activism Sub-Committee.

Evaluation of the Annual General Meeting and National Conference

9. The Board decided that the 2015 Annual General Meeting and National Conference would take place over two days but further reflection on the nature of the event is needed, including its duration and means to increase participation.

Movement Governance Reform - Consultation

10. The Board decided that the Chairs Email would reference the Movement Governance Reform consultation and set out the path of decision-making to the AGM.

Strategic Goals Consultation

11. The Board agreed the consultation plan for phases two and three of the Strategic Goals consultation process, with the addition of further discussions with regional representative on consultation arrangements in their regions.

Board dates for 2015

12. The Board agreed during 2015 on

- 7 February
- 28 March
- 15-17 May
- 11 July
- 17 October
- 5 December

There will be governance day on 19 September. There will be a Board meeting organised around the governance day, the precise timing of which will be confirmed nearer the time.