

# GROUP FINANCIAL RETURN YEAR ENDING 31 DECEMBER 2013

1 January 2013 to 31 December 2013

Please complete and return to: FREEPOST RLUB-JKSB-HLCH, Richard Glynn, Amnesty International UK,  
The Human Rights Action Centre, 17-25 New Inn Yard, London EC2A 3EA

Group name EDINBURGH-PORTOBELLO AI GROUP 300407674 Scotland  
 Completed by Mary Jane Elton Position in group Treasurer  
 Address 3 Esplanade Terrace EDINBURGH EH5 2ES  
 Telephone 0131 669 5129 Email maryjamiell@gmail.com  
 Signed Mary Jane Elton Date 24.3.14

## A. Balance at 1 January 2013

Opening bank balance £ 351.57  
 Opening petty cash balance £ \_\_\_\_\_  
 Total cash at 1 January 2013 (A) £ 351.57

## B. Income/receipts

Group subscriptions £ \_\_\_\_\_  
 Group donations £ 204.85  
 Bank interest £ \_\_\_\_\_  
 Booksales/sales/stalls £ 410.00  
 Collections £ 198.52  
 Faith events £ \_\_\_\_\_  
 Sponsored events £ \_\_\_\_\_  
 Arts events: film/cinema/theatre/concerts £ 1,160.00  
 Social events: party/dinner/quiz £ \_\_\_\_\_  
 AMNESTEA parties/events £ 12.00  
 Other (please specify) £ \_\_\_\_\_  
 Total income/receipts (B) £ 1,985.07

## C. Expenditure/payments

Group affiliation fee £72  \_\_\_\_\_  
We will write to you the month before your affiliation is due to remind you to re-affiliate (including aff fee)  
 Group donations to AIUK £ 700  
 Purchase of materials/equipment £ 85.00  
 Postage/stationery/photocopying £ 91.30  
 Room hire £ 525.00  
 Travel £ \_\_\_\_\_  
 AGM/Regional conferences £ \_\_\_\_\_  
 Fundraising (relate to B: Income/receipts) £ \_\_\_\_\_  
 Other costs (please give details - continue on another sheet if necessary)  
 Gifts 15.00  
 Poster 15.00  
 Band 400.00  
 Total other costs £ \_\_\_\_\_  
 Total expenditure/payments (C) £ 1831.30

## D. Balance at 31 December 2013

Closing bank balance £ 505.34  
 Closing petty cash balance £ \_\_\_\_\_  
 Total cash at 31 December 2013 (D) £ 505.34

### Summary

Net income/deficit for year (B-C) £ 153.77  
 Expected cash 31 December 2013 (A+B-C) £ 505.34  
 Actual cash 31 December 2013 (D) £ 505.34

### Donations to Amnesty's charity

Donation sent directly to Amnesty International UK Section Charitable Trust (gift aidable if not banked in your group bank account):

AMNESTEA/parties £ \_\_\_\_\_  
 Sponsored events (Just Giving) £ \_\_\_\_\_  
 Other (specify) £ \_\_\_\_\_  
 Total £ \_\_\_\_\_

If you have any questions regarding this financial return please contact [fundraise@amnesty.org.uk](mailto:fundraise@amnesty.org.uk) or call 020 7033 1650

DATA PROTECTION: If at any time you prefer not to receive updates from Amnesty, please tell us: [www.amnesty.org.uk/contact](http://www.amnesty.org.uk/contact)