Online Meeting Guide

Amnesty Annual General Meeting

5th of July 2025

Instructions for Participating via Zoom

To access the Meeting, please go to: <u>https://meetings.lumiconnect.com</u> You will then be prompted to enter the Meeting ID: **100-871-892-746** Alternatively, go to <u>https://meetings.lumiconnect.com/100-871-892-746</u>

When prompted, enter your Voter Referance Number and PIN Please ensure you have the latest version of Chrome, Safari, Edge, or Firefox for the best experience.

Requirements for Participating in the Meeting

For the best experience, we recommend using a computer with the following features:



AMNESTY

INTERNATION

How to Join the meeting

After logging into the virtual platform, you must connect to the Zoom Meeting that is integrated into the Lumi Platform. To do this click on the blue "Join" button that pops up on the right Zoom panel of the virtual platform.

You then need to connect your Computer Audio to the Zoom Meeting.

To do this click on the blue "Join Audio by Computer" button that will pop up on the right Zoom panel of the virtual platform.



Speaking within the Meeting

If you wish to ask a verbal question during the meeting, please 'Raise your hand.' To do this, click the 'Reactions' or 'More' buttons, then click the 'Raise hand' button. The Host will be notified that you wish to speak, and you will be required to wait until granted access to unmute and then speak.

Once access to speak has been granted,

If you haven't already, you will be prompted to click "ALLOW" on the pop-up from your web browser to give your browser access to your microphone (you only need to do this the first time you speak)

You will then need to unmute your microphone in Zoom. Then, you may begin speaking.

Once your turn to speak is over, the production team will mute your microphone. If you wish to speak again, then you will need to repeat the steps of raising your hand.

Casting Your Vote

The voting options will automatically appear upon opening, displaying the voting question and available choices. Simply click on your preferred option. A 'Vote Received' message will confirm your selection.

If you wish to change your vote while the poll is open, click on your new selection, and the 'Vote Received' message will update accordingly. Once the poll closes, changes to your vote are no longer possible.

Sometimes, you may need to select multiple options.

In such cases, ensure you choose the correct number of options from the list. Remember to click 'SEND' to submit your vote.

If you fail to select any options within the specified time or do not click 'SEND', your vote will not be cast and will not be counted.

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