Please note: These first two pages will be detached on receipt and will not be seen by the shortlisting panel.

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| Application for the voluntary role of: |  |

**Personal details**

Surname First name/s

Home address

Telephone numbers: Mobile:   Home:

Email address

**References**

Please provide the contact details of two people, not related to you, who may be approached for references as to your suitability for this volunteering role. One must be your present (or most recent) employer/school/university.

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| **1.**  Name  Address  Telephone no.  Fax no.  Position  Email address | **2.**  Name  Address  Telephone no.  Fax no.  Position  Email address | |
| Equality and diversity monitoring | |
| 1. To which of these groups do you consider you belong? (Tick or mark one box only)A. White British ☐ English ☐■ Scottish ☐ Welsh ☐ Irish ☐Any other White background, please write in  B. Mixed  White & Black Caribbean☐ White & Black African☐ White & Asian ☐  Any other Mixed background, please write in        C. Asian  Asian British ☐ Asian English ☐ Asian Scottish ☐ Asian Welsh ☐ Indian☐ Pakistani ☐ Bangladeshi ☐ Any other Asian background, please write in  D. Black  Black British ☐ Black English ☐ Black Scottish ☐ Black Welsh ☐ Caribbean ☐ African ☐■ Any other Black background, please write in  D. Chinese  Chinese British ☐ Chinese English ☐ Chinese Scottish ☐ Chinese Welsh ☐  Chinese ☐ Any other background, please write in E. Other/Prefer not to say■ Other, please write in       ■ Prefer not to say ☐ | |
| 2. What is your gender identity?Man (including trans man) ☐ Woman (including trans woman) Other gender identity (androgyne person) ☐ | |
| **3. How would you describe your religion or belief?**  Buddhist ☐ Christian (all denominations) ☐ Hindu ☐  Jewish ☐ Muslim ☐ Sikh ☐  No religion ☐ Prefer not to say ☐ Other ☐ | |
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| **4. How would you describe your sexual orientation?**  Bisexual  ☐      Gay man ☐ Gay woman/lesbian  ☐      Heterosexual/Straight  ☐  Other, please write in       ■ Prefer not to say ☐ | |
| 5. **Date of birth**  **Age** | |
| 6. Declaration of criminal convictions Do you have any convictions, cautions, reprimands or final warnings that are not "protected"? *(defined by the* [*Rehabilitation of Offenders Act 1974*](http://www.legislation.gov.uk/uksi/2013/1198/pdfs/uksi_20131198_en.pdf) *(Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198).*  ☐ Yes ☐ No  If yes, please give details of offences, sentences and dates on a separate page in a sealed envelope addressed to the HR Manager. | |
| **7. Do you consider yourself to have a disability?**  *The Equality Act (2010) covers any individual who has a physical or mental impairment, which has substantial long-term adverse affect on his or her ability to carry out normal day to day activities. You do not need to be registered disabled to be covered by the Act.*  Yes ☐ No | |
| 8. Where did you first see this voluntary role advertised? | |

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| I confirm to the best of my knowledge that the information given in my application is correct and true.  Signature Date |

Please ■ Answer all questions ■ Do not attach a CV ■ Complete in black ink, or type

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| Application for the voluntary role of: |  |

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| Present or most recent employment/voluntary work | |
| Employer’s name and address | Date of commencement  Date finished (if applicable) |
| Period of notice required |
| Post held |
| Reason for leaving |
| Please give a brief description of your duties and responsibilities | |

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| Previous employment/voluntary work (most recent first) |

|  |  |  |  |
| --- | --- | --- | --- |
| From (month/year) | To (month/year) | Employer | Role(s) and responsibilities |

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| Please explain any gaps in employment history (e.g. travel, career breaks etc) |

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| Qualifications Please detail relevant formal education and other qualifications obtained. | | |
| **Course and qualification** | Where studied |  |

|  |  |
| --- | --- |
| Training Please detail any other course/s undertaken (including specialist in-house training, short courses etc.) that are relevant to this role. | |
| **Subject(s)** | Dates |

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| Additional Information |

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| *Before completing this section, please read the task form for this role carefully. Please ensure you address all of the skills highlighted in the task form by giving details of skills gained through either work experience (paid or voluntary) or education, as well as any other achievements or information relevant to this post that you wish to provide in order to support your application. Please submit no more than four sides of A4 only and avoid entering your name or signing in this section.* |