

Terms of Reference for the Student Action Network

1. Name

- 1.1 The name of the Network recognised by and under the control and supervision of Amnesty International UK Section (hereinafter “The Section”) shall be the Student Action Network (herein called the “Network”).

2. Aims

- 2.1 The Network shall support affiliated Student Groups and interested individual students in their activities to further the aims, interests and policies of the Section.
- 2.2 The Network shall advance the objectives of The Section and conform to the practices and policies of The Section or global movement where applicable.
- 2.3 The Network shall represent to the Section the interests of affiliated Student Groups and individual student members.

3. Membership

- 3.1 Membership of the Network shall comprise of members of affiliated Student Groups and individual student members.

4. Committee

- 4.1 The Network shall be supported by the Network Committee (the “Committee”)
- 4.2 The function of the Committee is:
- 4.2.1 To represent The Network in communication with the Section
 - 4.2.2 To lead on representing The Network at external events
 - 4.2.3 To support the work of Student Groups and their individual members, in particular through;
 - 4.2.3.1 Facilitating communication between the Section and affiliated Student Groups and individual student members;
 - 4.2.3.2 Assisting Student Groups to collaborate with other Student Groups, Local Groups and other sub-sections of Amnesty International
 - 4.2.3.3 Sharing advice to affiliated Student Groups and interested individual student members when requested.
- 4.3 The Committee: -
- 4.3.1 Shall comprise of no more than 8 members, elected from the membership at the annual Student Conference for a one-year term. Committee members can not re-run for subsequent terms.

- 4.3.2 There are 4 reserved seats on the Student Action Network Committee, 1 for each of the UK nations; England, Wales, Northern Ireland and Scotland.
 - 4.3.2.1 Students are eligible to run for the reserved seat of the nation in which their University is based, as well as one of the 4 unreserved seats. They can run for either both or only one of these seats.
 - 4.3.2.2 If, at the close of nominations, there have been no nominations for a reserved seat that seat will become unreserved.
 - 4.3.2.3 All affiliated student groups can vote for all reserved and unreserved positions and candidates.
 - 4.3.2.4 All members of the Student Action Network Committee represent all students within the network regardless of which seat they occupy.
- 4.3.3 The Student Conference electing the Committee shall conform to Standing Orders and Rules of Procedure that shall from time to time be determined in a manner consistent with the Section's practice and rules.
- 4.3.4 The Officers of the Committee shall comprise of a Chair and Activism Sub-Committee of the Board of Amnesty International UK (ACS) representative to be elected annually at the first meeting of the Committee following the Student Conference.
- 4.3.5 The outgoing committee shall commit to holding a handover meeting with the newly elected committee to facilitate the training and transferral of information.
- 4.4 Election to the Student Action Network Committee.
 - 4.4.1 In order to stand for election a candidate must be a member of an affiliated Student Group and commit to becoming an individual member if elected.
 - 4.4.2 The Committee shall have the authority to co-opt, by simple majority, up to two members in the event of vacancies arising during the term of office, or in order to address under-represented constituencies. There shall remain a maximum of 8 members on the committee.
- 4.5 Reasonable costs of participation as a Network member in committee business are borne by the Section, as agreed by the Community Organiser.
 - 4.5.1 If a committee member relocates to outside of the UK, International travel will be covered up to and not exceeding the cost of the equivalent domestic travel.
 - 4.5.2 If a committee member relocates within the UK expenses will still be covered.
- 4.6 Members of the Network are subject to the AIUK Code of Conduct. Members of the Network Committee can be removed from their position if they are found in breach of the code.

5. Meetings of the Committee

5.1 The Committee shall meet at least five times a year. There will be additional meetings as deemed appropriate by the Committee and approved or initiated by the Community Organiser.

5.2 The decisions of the Committee shall be by consensus, or if a consensus cannot be reached, the decisions of the Committee shall be by simple majority of those Committee members present and voting. Where a vote is tied the Chair of Committee will make the final decision.

5.3 The Network committee shall work with the Community Organiser to produce agendas for meetings.

5.4 The Network committee will produce a summary of each meeting.

5.5 Summaries will be available to the Network via request to STAN@amnesty.org.uk. If certain information is deemed confidential by the Committee and/or the Community Organising Unit, it will be omitted.

6. Accountability and Governance

6.1 The Network committee shall comply with the AIUK codes of practice.